



MINUTES

**REGULAR CALLED MEETING OF THE
COMMUNITY DEVELOPMENT (Type B) CORPORATION
Tuesday, October 14, 2014 at 6:30 PM
Cedar Park City Hall Council Chambers
450 Cypress Creek Road, Building Four, Cedar Park, Texas 78613**

BOARD OF DIRECTORS

- | | |
|--|---|
| <input checked="" type="checkbox"/> President David Burger, Place 2 | |
| <input type="checkbox"/> Kaden Norton, Place 1 | <input type="checkbox"/> Vacant, Place 4 |
| <input checked="" type="checkbox"/> Vice President Brian Rice, Place 5 | <input checked="" type="checkbox"/> Ryan Wood, Place 6 |
| <input checked="" type="checkbox"/> Secretary Dustin Weibel, Place 3 | <input checked="" type="checkbox"/> Brad Young, Place 7 |

- A.1 CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN**
President David Burger called the meeting to order at 6:32 pm and noted the presence of a Quorum. Board Member Kaden Norton was absent.
- A.2 Consider Approval of the Minutes.**
a) September 9, 2014 Regular Called Meeting.
Board Member Brad Young moved to approve the minutes of the September 9, Regular Called Meeting as provided. Board Member Ryan Wood seconded the Motion. The Motion was approved with a 5-0 vote.
- A.3 Citizen Communications**
(Not For Items Listed On This Agenda. Three Minutes Each. No Deliberations With 4B. The Board May Respond With Factual Information.)
No Public Comments were received.
- A.4 Board Members' Opening Comments.**
None
- A.5 Presentations**
a) Update on 2014-2015 Transportation and Engineering Projects. Darwin Marchell, Engineering Director.
Darwin Marchell, Director of Engineering, provided the Board with an overview of the three projects for which the Board earlier appropriated funds (Eastbound Whitestone turn lane at Starwood Dr., Southbound Parmer turn lane at Ranch Trails, and the Phase 3 Sidewalk Gap project). He explained that at a recent quarterly meeting, TXDoT agreed to do the Southbound Parmer turn lane at ranch trails, meaning that the Board will not need to fund that project. Also, engineering has determined the need to postpone the east bound Whitestone turn lane at

Starwood Dr until after the Whitestone gap project is completed. Staff indicated that they plan to bring additional projects back to the board to utilize some of these current savings. Some possible projects they are considering to utilize the savings are Westbound Whitestone Blvd right turn lane into 1890 Ranch and a Brushy Creek trail connection at Parmer Lane (addition to the sidewalk gap project).

B.0 STAFF REPORTS (DISCUSSION ONLY)

B.1 Finance Report – Aaron Rector, Assistant Finance Director

a) Monthly Report On FY 2013-2014 Revenues, Expenditures, And Fund Balance.

The Monthly Financial Report as provided by Aaron Rector, Assistant Finance Director, was presented for review. There were no questions or comments.

C.0 PUBLIC HEARINGS (NONE)

D.0 DISCUSSION AND POSSIBLE ACTION

D.1 Consider Approval Of A Proposed Project For ILSN Sign Replacement And Upgrades In The Amount Of \$140,000.

Eric Rauschuber presented the proposed project and responded to Board questions. This project was the same as proposed during the Board's 2014-2015 Budget Review process. A review of the project was discussed by the Board. The Board asked what the timeline would be for this project. Staff indicated this project should be completed in less than six months.

Ryan Wood moved to authorize staff to set a date for a Public Hearing and to publish the 60-day Project Notice for ILSN Sign Replacement And Upgrades in an amount not to exceed \$140,000. Brian Rice seconded the Motion. The Motion was approved 5-0.

D.2 Consider Approval Of A Proposed Project To Fund The Purchase And Installation Of Lighting At Various Parks In An Amount Of \$210,000.

Curt Randa presented the proposed project with revisions and provided information to the Board as to why the revisions were necessary. This project had been proposed during the Board's 2014-2015 Budget Review process. During that process, project budget estimates were provided from company representatives. Final price quotes had been obtained and were presented to the Board. As a result of receiving actual bids, the project costs had been increased to \$210,000.

A Project Matrix was reviewed and scored by the Board. With an average score of 67 points, the project was accepted.

Ryan Wood moved to authorize staff to set a date for a Public Hearing and to publish the 60-day Project Notice for the purchase and installation of lighting at various parks in an amount not to exceed \$210,000. Brian Rice seconded the motion. The motion was approved 5-0.

D.3 Consider Election Of Corporation Officers For 2014-2015.

- a) President
- b) Vice-President
- c) Secretary
- d) Treasurer

President Burger called for the Annual Election of Officers. President Burger recused himself and Vice-President Rice opened the meeting for nominations for the office of President. Ryan Wood nominated David Burger to continue in the office. Dustin Weibel seconded the motion. The nomination was unanimously approved.

President Burger opened the meeting for nominations for Vice-Chair. Ryan Wood moved that Brian Rice continue as Vice-President. David Burger seconded the nomination. The nomination was unanimously approved.

President Burger opened the meeting for the nomination of Secretary. David Burger nominated Dustin Weibel, with second by Ryan Wood. The nomination was unanimously approved.

The meeting was opened for nomination of Treasurer. Ryan Wood nominated Joseph Gonzales, Finance Director with second by Brian Rice. The nomination was unanimously approved.

D.4 Consider Excuse Of Absences

a) David Burger From Meeting Of September 9, 2014.

Ryan Wood moved to excuse the absence of David Burger from the September 9, 2014 Board meeting. Dustin Weibel seconded the motion. The motion was unanimously approved.

E.1 LIAISON UPDATES / REPORTS – DISCUSSION ONLY

F.1 ADMINISTRATIVE ITEMS

(Board members and staff may discuss items related to the board member's general duties and responsibilities. The Board may not take a vote or other action on any item other than to obtain a consensus regarding how items are to be placed on future agendas for formal action.)

- a) Delegate Report on Council Actions Directly Related to Items Of September 25 and October 9, 2014, City Council Meeting.
- b) Director And Staff Comments
- c) Board Member Closing Comments
- d) Board Member Request For Future Agenda Items
- e) Designate Representatives To Attend Council Meetings On October 23, and November 6 2014.

Next Regular Scheduled Board Meeting Wednesday, November 12, 2014 At 6:30 P.M. In The Cedar Park Council Chambers At 450 Cypress Creek Road, Building Four.

G.1 ADJOURNMENT

The meeting was adjourned at 7:35 pm.

PASSED AND APPROVED THIS THE 12th DAY OF NOVEMBER, 2014.


David Burger, President

ATTEST:


Dustin Weibel, Secretary

